



Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION • AUSTIN, TEXAS 78779-0001 • (512) 465-7611

September 7, 2001

REGISTRATION AND TITLE BULLETIN #123-01

TO: All County Tax-Assessor Collectors

SUBJECT: Interim RTS Procedures for Titling Farm Semitrailers with a Gross Weight Over 4,000 Pounds

PURPOSE

To inform counties of the interim Registration and Title System (RTS) procedures for titling farm semitrailers with a gross weight over 4,000 pounds.

DETAILS

HB 2217, 77th Legislature, effective September 1, 2001, amends Subchapter B, Chapter 501, Transportation Code, by adding Section 501.036, Certificate of Title for Farm Semitrailer. Section 501.036 provides that an owner of a farm semitrailer having a gross weight of over 4,000 pounds may choose to have the department issue a certificate of title, if in accordance with Section 502.276, the farm semitrailer is eligible for farm trailer registration.

Please use these interim procedures until we are able to complete the necessary computer programming. We will inform you as soon as these procedures are no longer needed.

COUNTY ACTIONS

Since HB 2217 permits the owner of a farm semitrailer with a gross weight over 4,000 pounds to title the vehicle, please use the following instructions to process such transactions:

1. Request for Both Title and Farm Trailer Plate -
 - Process the request for title by using instructions for "Title Only." (Refer to the attached RTB #87-01.) (Also, refer to Attachment A, and follow "Title Issuance," steps 1-4.)
 - Process the request for a Farm Trailer Plate by accessing the Title Event and selecting "Non Titled." (Refer to Attachment A, and follow "Registration Issuance," steps 1-3.)
2. Request for Title (Vehicle Has Farm Trailer Plate) – Process the request for title using the instructions for "Title Only." (Refer to Attachment A. Follow "Title Issuance," steps 1-4.)
NOTE: Owner will not be required to surrender the plate and sticker.
3. Request for Farm Trailer Plate (Vehicle Has Been Titled) – Process the request for a Farm Trailer Plate by accessing the Title Event and selecting "Non Titled." (Refer to Attachment A, and follow "Registration Issuance," steps 1-3.)

NOTE: When any of the above processes are completed, **two records** (a registration and a title record) will be displayed in RTS.

Please bundle separately the title transactions for "Title Only" and any receipts for issuance of Farm Trailer Plates (Form VTR-500-RTS, indicating "NON-TITLED VEHICLE RECEIPT"). Send to the Title Control Systems Branch (TCS) with the appropriate Title Package Report in the "Title Only-VDM" envelope.

NOTE: If the request is for both title and Farm Trailer Plate, please staple the "NON-TITLED VEHICLE RECEIPT" to the top of the title transaction.

DEPARTMENT ACTIONS

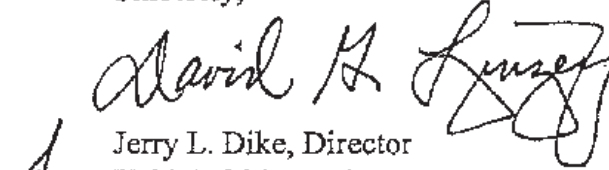
Upon receipt of the "Title Only" transactions and any "NON-TITLED VEHICLE RECEIPTS," TCS will make copies and submit to the Vehicle Data Management (VDM) Branch for further processing. "Title Only" transactions will then be returned to TCS for release of title issuance.

VDM will maintain a separate hard-copy file of the "NON-TITLED VEHICLE RECEIPTS." Upon completion of the required programming, VDM will delete the "NON-TITLED RECORD" and add the farm trailer registration information for farm semitrailers over 4,000 pounds to the "TITLE ONLY" records.

VTR CONTACT PERSONS

If you have any questions, please contact your local TxDOT Vehicle Titles and Registration Division Regional Office and the Customer Help Desk at 1-877-933-2020 or (512) 465-7611. Thank you.

Sincerely,


Jerry L. Dike, Director
Vehicle Titles and
Registration Division

JLD:ps

Attachments

cc: Automobile Theft Prevention Authority (ATPA)
Dealer Associations
Department of Public Safety
Office of the Comptroller, State of Texas
TxDOT, Motor Vehicle Division
VTR Administration